THE HOLIDAY CLUB™ GROUP

including the following:

THE LEISURE HOLIDAY CLUB LIMITED
(1995/006219/06)

LEISURE PROPERTY TRUST
(T4651/1993)

LEISURE PROPERTY TRUST MANAGEMENT ASSOCIATION
(established in terms of Act 75 of 1983)

(“THE HOLIDAY CLUB™”)

MANUAL PREPARED IN ACCORDANCE WITH SECTION 51 OF THE PROMOTION OF ACCESS TO INFORMATION ACT, ACT NO 2 OF 2000

(“The Act”)

1 INTRODUCTION

This manual has been prepared to assist persons requesting information and provides procedures to be followed to gain access to information and documentation as provided for in the Act.

The Holiday Club™ Group comprises the bodies operating as the property time-sharing scheme known as The Holiday Club™.

2 CONTACT DETAILS

Name of body : The Leisure Holiday Club Limited
Leisure Property Trust
Leisure Property Trust Management Association
Designated person : Sandy Kathrayan-Moodley
Postal Address : Private Bag 702, Port Shepstone, 4240, KZN
Street Address : 3 Daly Street, Port Shepstone, KZN
Telephone : (039) 688 5085
Telefax : (039) 688 5176
Email : sandyk@beekmangroup.com
Website : www.theholidayclub.com

3 GUIDE IN TERMS OF SECTION 10 OF THE ACT

In terms Section 10 of the Act, the South African Human Rights Commission shall prepare a guide containing such information as is required in terms of the Act. This guide will be available before the end of August 2003.

The South African Human Rights Commission may be contacted at :

Postal Address : Private Bag 2700, Houghton, 2700
Telephone : (011) 484 8300
Telefax : (011) 484 0582
Website : www.sahrc.org.za

4 INFORMATION AVAILABLE IN ACCORDANCE WITH OTHER LEGISLATION

The Holiday Club keeps information required by the following legislation. This list is not necessarily exhaustive.
5 INFORMATION HELD BY THE HOLIDAY CLUB IN TERMS OF THE ACT

The Holiday Club holds the following categories of information and documentation:

- Promotional materials
- Resort and accommodation details and information
- Member and shareholder details and information
- Member transaction records
- Financial records
- Scheme documents
- Scheme and commercial contracts

Information and documents relating to the above may be accessed in terms of the Act. Information and documentation is classified in Table 1 and may or may not be disclosed accordingly.

Table 1

<table>
<thead>
<tr>
<th>Classification</th>
<th>Description of document / information</th>
<th>Disclosure</th>
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<tbody>
<tr>
<td>1</td>
<td>Public access document (eg statutory documents)</td>
<td>May be disclosed</td>
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<td>2</td>
<td>Subject to copyright (eg brands and logos)</td>
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<td>Likely to harm the commercial interests of a third person (eg systems and procedures)</td>
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<td>Likely to harm the holder or third parties in negotiations (eg offered prices)</td>
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<td>9</td>
<td>Would amount to a breach of confidence in contract with a third person</td>
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### 6 PROCEDURE TO ACCESS INFORMATION

A person requesting access to information should do so by:

6.1 submitting the prescribed form to the designated person;

6.2 providing sufficient details of the information requested to enable The Holiday Club to identify:

- the record requested;
- the name and details of the person requesting;
- the manner in which the information is to be made available.

6.3 paying the prescribed fee.

The prescribed forms and details of the prescribed fees are available from the South African Human Rights Commission on request.

### 7 OTHER INFORMATION PRESCRIBED BY THE ACT

The Minister has to date not prescribed access to any other information.

1 November 2011
1 INTRODUCTION

This manual has been prepared to assist persons requesting information and provides procedures to be followed to gain access to information and documentation as provided for in the Act.

TCT Leisure carries on business as the developer and marketer of the property time-sharing scheme known as The Holiday Club™.

2 CONTACT DETAILS

Name of body : TCT Leisure (Pty) Limited
Designated person : Sandy Kathrayan-Moodley
Postal Address : Private Bag 702, Port Shepstone, 4240, KZN
Street Address : 3 Daly Street, Port Shepstone, KZN
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- The Companies Act, Act No 61 of 1973
- Income Tax Act, Act No 58 of 1962
• Value-Added Tax Act, No 89 of 1991
• Property Time-Sharing Control Act, No 75 of 1983
• Sectional Titles Act, No 95 of 1986
• Share Blocks Control Act, No 59 of 1980
• National Credit Act, No 34 of 2005

5 INFORMATION HELD BY TCT LEISURE IN TERMS OF THE ACT

TCT Leisure holds the following categories of information and documentation:

• Promotional and marketing materials
• Training materials
• Marketing reports
• Sales reports
• Financial records
• Marketing agent information
• Marketing and commercial contracts
• National Credit Regulator statistical and registration documents

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